

Police Chief

Grand Rapids Police Department

Wisconsin Rapids, WI

Reason for Announcement: Fill Vacancy
Full-time

The Town of Grand Rapids, Wood County, WI, is currently accepting applications/resumes for the position of Chief of Police. The Grand Rapids Police Department has 7 sworn officer positions and 2 administrative assistants, serving the Town of Grand Rapids of approximately 7,400 people. Grand Rapids is an attractive, rural community with beautiful neighborhoods and a family oriented small-town feel. The Town of Grand Rapids is part of the Wisconsin Rapids Public School system, has well maintained infrastructure and plenty of green space. The Town is seeking a progressive, energetic leader with proven success in police management, excellent communication skills and a focus on continuous improvement.

The duties of the Chief of Police include police service planning, organizational development and maintaining a positive community relationship. The individual will be responsible for administering all department operations and personnel to provide public service, community protection and law enforcement services within the Town. The Chief of Police is also responsible for creating an annual budget, bi-weekly payroll and other administrative duties. The Police Chief's work is performed under the direction of the Town Board, as well as the Police and Fire Commission for matters of hiring, promotion and significant cases of discipline.

Responsibilities:

Direct and coordinate daily activities in accordance with State and Local laws and Town policies and procedures. Prepare department budget and negotiate with Town Board for appropriation of funds. Oversee office staff. Must be able to perform all functions of a Law Enforcement Officer including routine patrol functions at times.

Qualifications:

U.S. citizen; Driver License; Good driving record; Good physical condition; High school diploma; 60 college credits; Associate degree; Ability to possess a firearm; No felony convictions; No domestic abuse convictions; Vision correctable to 20/20; Good verbal and written communication skills; React quickly and effectively to stressful situations; Able to work evenings, weekends, and holidays; Knowledge and skills in operating computer systems; Clear and concise speech; Ability to handle several tasks simultaneously; Supervisory/Management Experience; Ability to perform essential functions of this position; Ability to use all standard law enforcement equipment; A bachelor's degree in criminal justice, law enforcement, public administration or related fields preferred; Wisconsin Law Enforcement Standards Board certification or eligibility for certification and a valid driver's license is required; Ten (10) years of sworn service in law enforcement, including five (5) years of supervisory experience as a Sergeant or above.

The successful candidate will:

- Be of quality character and good reputation.

- Possess a passion for public service and for community.
- Be a collaborative, hands-on manager and leader that has the ability to work with a variety of stakeholders at all levels inside and outside of the department and organization.
- Be strategic thinking and an exceptional communicator with compassion for people.
- Be able to thoughtfully represent the interests of the Department and the Town, with a high level of community engagement and strong relationships with other Town Departments.
- Understand, appreciate and foster participation in regional law enforcement cooperation efforts.
- Understand and be able to communicate the value of ongoing accreditation internally and externally.
- Maintain strong policing capabilities while supporting general department activity as needed, including answering calls for service as appropriate.

Salary: The starting salary range is \$82,000 - \$86,000 +/- DOQ.

Benefits: The Town offers a competitive benefit package. Wisconsin retirement fund; Health insurance; Sick leave; Dental; Paid holidays – 8; Clothing allowance; Deferred compensation; Vacation

Apply by: 12:00 PM, 5/24/2024

Submit: Please email a cover letter, resume, completed current Wisconsin DOJ/LESB application form DJ-LE-330.

Contact: Clerk Lisa Dotter
Town of Grand Rapids
2410 48th Street South
Wisconsin Rapids, WI 54494
Email: clerk@grandrapidswi.org
Phone: (715) 424-1821
Fax: (715) 424-0688
Internet: <https://grandrapidswi.gov/>

Questions or inquiries about the position may also be emailed to this address. The Town of Grand Rapids is an Equal Opportunity Employer.

Notes: Oral interviews; Psychological profile; Medical examination; Drug screening; Background investigation

For your planning purposes, applicants selected to continue will be invited to interview with the Police and Fire Commission.

AA/ADA/EOE